

**MOST URGENT – EXAMINATIONS**

**GOVERNMENT OF TAMIL NADU  
DEPARTMENT OF TECHNICAL EDUCATION**

From

The Chairman  
Board of Examinations  
Directorate of Technical Education  
CHENNAI – 600 025

To

The Principal of all Polytechnic  
Colleges

**Letter No:107854/M1/APR2024/ExamFee, dated 22.02.2024**

Sir/Madam,

***Sub: Board Examinations – Apr 2024 – Examination Fee Collection – Reg.***

The Principals are requested to collect the examination fees from the following category of candidates (without fine only) and remit the same into the DOTE Account through online payment gateway (<https://dipexamstndte.in>) only, strictly adhering the following schedule:

Without Fine	With Fine (Rs. 150)	With Tatkal Fine (Rs. 750)	
<b>24.02.2024 to 01.03.2024</b>	<b>02.03.2024 to 08.03.2024</b>	<b>09.03.2024 to 15.03.2024</b>	
Fees to be collected from all eligible students (Regular & Supplementary) by the Institutions	Fees to be paid directly by the Candidates (both Regular & Supplementary)		
List of Candidates to be uploaded in the DipExOnline portal			
Mode of Remittance of Collected Fees			
Government & Aided Institutions			Self Financing Institutions
Online Payment Gateway only			

- Remittance of Examination Fees by Institutions (Government, Aided & Self Financing) through Indian Bank Multi Utility Chalan OR in any other mode **will not be permitted.**

- From 02.03.2024, the examination fees for April 2024 Board Examinations can be paid by the **candidates through online payment portal only**.

The following categories of candidates are eligible to register for the **April 2024** Board Examinations:

### Details of Eligible Candidates

SNo	Register Number(s)	Regulation	Category
1	1700 0001 to 1799 9999	M	Part Time (Additional Chance: 2/2)
2	1800 0001 to 1899 9999	M	Full Time (Additional Chance: 2/2)
3	1800 0001 to 1899 9999	M	Sandwich (Additional Change: 1/2)
4	1800 0001 to 1899 9999	M	Part Time
6	1900 0001 to 2399 9999	M & N	Full Time, Sandwich and Part Time
7	2400 0001 to 2499 9999	R2023	Full Time, Sandwich and Part Time

### Diploma Examination Fee Structure

Description	Regular & Supplementary
Fee per subject	<b>Rs. 65</b>
Marksheet Fee per marksheet	<b>Rs. 40</b>
Application Fee per candidate	<b>Rs. 30</b>
Provisional Diploma Fee per candidate*	<b>Rs. 110</b>
Diploma Certificate Fee per candidate*	<b>Rs. 225</b>
Consolidated Marksheet Fee per candidate*	<b>Rs. 60</b>

\* Applicable only to VI Semester (Full Time) & VIII Semester (Part Time) FRESH Candidates i.e. ALL PAPERS candidates.

### Important Deadlines for Institutions

	Date	Day	Time
Publication of Nominal Roll Edit	<b>23.02.2024</b>	<b>Fri</b>	03:00 pm
Activation of Fee Collection Module	<b>24.02.2024</b>	<b>Sat</b>	10:00 am
Last Date for Registration of Candidates by Institutions (without Fine)	<b>01.03.2024</b>	<b>Fri</b>	07:00 pm
Last Date for Payment of Collected Examination Fees through <ul style="list-style-type: none"> <li>• Online Payment Gateway only for all Institutions (Government, Aided &amp; Self Financing Institutions)</li> </ul>	<b>01.03.2024</b>	<b>Fri</b>	10:00 pm

### Important Deadlines for Candidates (both Fresh & Supplementary)

	Date	Day	Time
Activation of Online Payment Module	<b>02.03.2024</b>	<b>Sat</b>	10:00 am
Last Date for Payment of Examination Fees (with fine of Rs. 150) by Candidates through Online Payment Gateway	<b>08.03.2024</b>	<b>Fri</b>	11:59 pm
Last Date for Payment of Examination Fees (with tatkal fine of Rs.750) by Candidates through Online Payment Gateway	<b>15.03.2024</b>	<b>Fri</b>	05:00 pm

### Other Important Deadlines / Tentative Schedule

			Date	Day	Time
Last Working Day	Part Time	II, IV, VI & VIII	<b>11.03.2024</b>	<b>Fri</b>	
	Full Time/ Sandwich	VI	<b>15.03.2024</b>	<b>Fri</b>	
		IV	<b>25.03.2024</b>	<b>Mon</b>	
		II	<b>27.03.2024</b>	<b>Wed</b>	
Commencement of Board Examinations		Theory	<b>28.03.2024</b>	<b>Thu</b>	
		Practical	<b>15.04.2024</b>	<b>Mon</b>	

## NR Edit

Nominal Roll Edit based on the results of October 2023 (including readmission, institution transfer and malpractice candidates) can be downloaded from the dipexamstndte.in portal using the following module:

Pre-Examination > Download NR Edit

**As resolved in the 60<sup>th</sup> Meeting of Board of Examinations and communicated by this office letter no: 106251/M1/2023 dated 30.03.2023, candidates who have secured attendance between 50 and 65 percent shall be permitted to proceed to next semester (only one time during the course of study) considering the subjects of current semester as arrears.**

The names of such students (i.e. who have attendance between 50 and 65 percent in October 2023 Board Examinations, including those not remitted October 2023 Board Examination Fees) are also included in the Apr 2024 NR Edit.

Students can avail each clause of attendance condonation i.e. between 50 to 65 percent and between 65 to 75 percent **only once** during their entire course of study.

## Registration of Candidates by Institutions (without Fine)

Registration of Candidates by Institutions can be done in the dipexamstndte.in using the following module:

Pre-Examination > Registration of Candidates (without Fine)

This module has the following options:

Download CSV	NR Edit (eligible candidates only) can be downloaded as CSV file
Upload CSV	Upload details of candidates (both regular & supplementary) who paid examination fees at the Institutions (without fine only).
Clear Registrations	It will clear all Registration Data
Draft Copy	Draft Copy of Candidates Registered (without fine)
Final Copy	Final Copy of Candidates Registered (without fine)

The downloaded CSV file has the following columns/heading:

- REGNO (Register Number)
- NAME (Name of the Candidate)
- NCNO (Course Code)
- LASTAPPR (O23 for Oct 2023, A23 for Apr 2023, O22 for Oct 2022 ...)
- EXAMFEE (Examination Fees)
- FEEPAID (Y if the candidate paid the exam fees, N otherwise)

If any of the eligible candidates in the CSV file have not remitted Examination Fees without Fine, change FEEPAID flag from Y to N. Add the details of the eligible candidates (including examfee and feepaid status) who have not appeared in Oct 2023 (i.e. additional nominal roll). Before uploading take a print out of the CSV file and verify it thoroughly.

Before taking final copy, please verify the Draft Copy in all aspects. After taking Final Copy, the module will be frozen and Upload CSV & Clear Registrations options will be disabled. No request for corrections / addition / deletion in Registration of Candidates will be entertained at later stage. Do not include any other additional column such as serial number etc. OR change the column name/heading.

### **Payment of Fees (without Fine only) by Institutions**

The institutions after finalizing the Registration of Candidates (without fine), are requested to pay the Examination Fees (including the amount collected for combined marksheet) through

Government, Aided & Self-Financing Polytechnic Colleges

- through online payment gateway available in the DipExOnline portal.

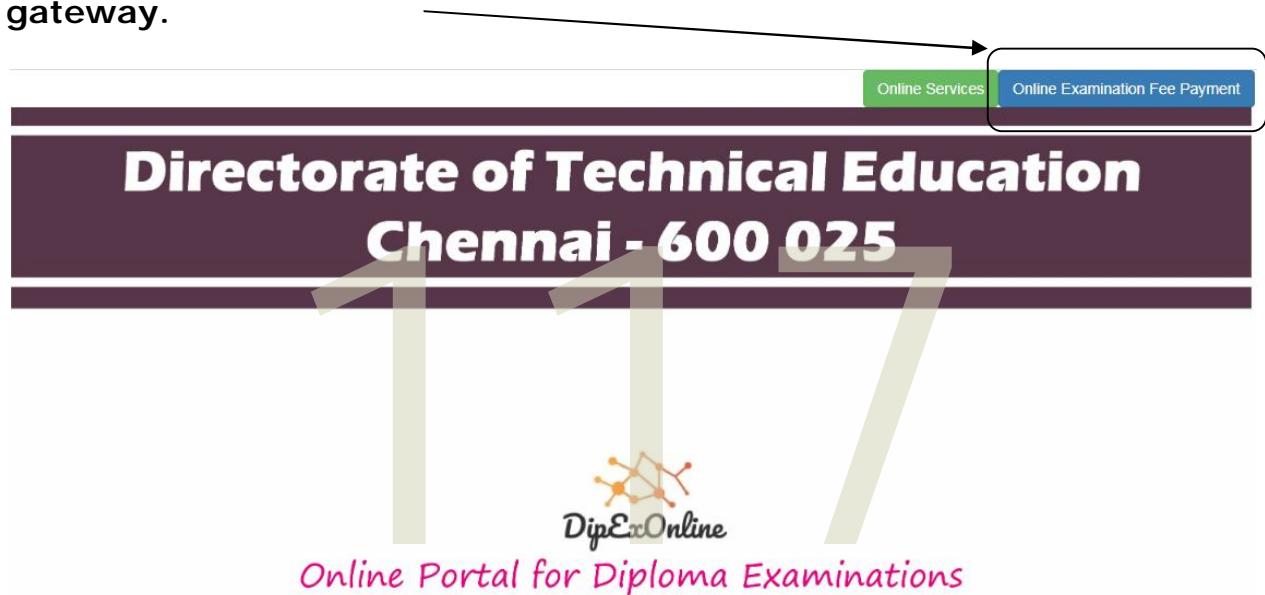
**Payment of Examination Fees by Indian Bank MU Chalan OR in any other mode will not be permitted for all Institutions (Government, Aided & Self Financing).**

### **Expenditure incurred in printing Soft Copy of Combined Marksheets**

Necessary instructions to reimburse the expenditure incurred in printing April 2024 Combined Marksheets will be issued as a separate circular.

## Registration of Candidates with Fine (Rs. 150) & Tatkal Fine (Rs. 750)

Institutions can register the candidates for the period without fine only. After 01.03.2024, Institutions cannot register candidates. Only candidates will be permitted to register (i.e. from 02.03.2024 – with fine & from 09.03.2024 - with tatkal fine) in the dipexamstndte.in portal and pay the examination fee directly using the online payment gateway.



### Important Instructions

- Examination Fees should not be collected from ineligible OR debarred candidates.
- In case of any discrepancy in the NR Edit, please send an email to [dotecc22@gmail.com](mailto:dotecc22@gmail.com)
- **No request for corrections/deletions/additions in the Registration of Candidates will be entertained as later stage.**
- No request for extension of time will be entertained.
- Examination Fees once paid cannot be refunded OR adjusted.
- In case of shortfall of examination fees OR fees not remitted within due date, Hall Tickets will not be released.

- For online payment of examination fees by candidates, help documentation will be made available at the <https://dipexamstndte.in> portal before activation.
- From 02.03.2024, only candidates can pay the APRIL 2024 Examination Fees through online payment gateway only.
- **Institutions should upload Registration List (without fine) on or before 01.03.2024 (Friday) 07:00 p.m. and remit the Examination Fees through online payment gateway (<https://dipexamstndte.in>) on or before 01.03.2024 (Friday) 10:00 p.m.**
- For portal related/technical queries, please send email to [dipexonline@gmail.com](mailto:dipexonline@gmail.com)

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Sd/xxx  
**Chairman**  
**Board of Examinations**